Minutes of the Regular Meeting of the Board of Education of the Chinook School Division No. 211 held on Monday, February 13, 2023 at 11:00 a.m. at the Chinook Education Centre.

**PRESENT:** Kimberly Pridmore

Dianne Hahn Ken Duncalfe Rachael Eliason Keri Hudec

Gwen Humphrey Susan Mouland Rachelle Patzer Tim Ramage Katelyn Toney

Mark Benesh – Director of Education Kathy Robson – Deputy Director

Sharie Sloman – Chief Financial Officer Joanne Booth – Communications Coordinator

Katie Andreas – Executive Assistant

PRESENTATIONS: Chinook Student Leadership Council

The meeting was called to order at 11:00 a.m. by Chair Kimberly Pridmore.

AGENDA 17/23 Patzer THAT the Agenda be approved as circulated and revised.

CARRIED

CLOSED 18/23 Mouland THAT the Chinook Board of Education recess the meeting to go

into closed session to discuss personnel items and other

confidential matters to be received by the board.

CARRIED

OPEN 19/23 Ramage THAT the Chinook Board of Education rise and report.

CARRIED

REGULAR MEETING	February 13, 2023
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MINUTES 20/23 Humphrey THAT the minutes of the Regular meeting on January 9<sup>th</sup>

and Special Meeting of January 23rd 2023 be approved, as

presented.

## **CARRIED**

PROVINCIAL 21/23 Eliason EDUCATION PLAN THAT Chinook Board of Education endorses the 2023-2030 Provincial Education Plan, and will implement the plan contingent upon the necessary funding and resources being provided by The Ministry of Education in order to meet the plan's requirements.

## **CARRIED**

2023-2024 22/23 Duncalfe SCHOOL

CALENDAR

THAT the Chinook Board of Education approve the 2023-2024 school calendar, pending Ministry approval.

## **CARRIED**

DESTRUC- 23/23 Hudec TION OF DOCUMENTS THAT The Chinook Board of Education approve the 2023 Destruction of Documents, as per the attached listing.

# **CARRIED**

CLOSED 24/23 Patzer

THAT the Chinook Board of Education recess the meeting to go into closed session to discuss personnel items and other confidential matters to be received by the board.

### **CARRIED**

OPEN 25/23 Hahn

THAT the Chinook Board of Education rise and report.

### **CARRIED**

REGULAR	MEETI	NG	 	February 13, 2023
ADJOURN	26/23	Hudec	THAT we do now adjourn	
			CARRIED	
			Board Chair	

CFO

### Documents for Destruction List February 2023

			_			Eligible for	Actual Date of
Count	Box Number	Contents	Year	Schedule Designation	Guidelines	Destruction	Destruction
					3 Years After		
					Student		
1	SF-001	1926-1969 Birth Year A-C Student Cumulative Folders/Records	1926-1969	9.1 Cumulative Folders	Turns 22	January 1, 1995	
					3 Years After		
2	SF-002	1984-1993 Birth Year A-Z Student Cumulative Folders/Records	1984-1993	9.1 Cumulative Folders	Student Turns 22	January 1, 2019	
		·				, ,	
					3 Years After Student		
3	SF-003	1982-1994 Birth Year A-Z Student Cumulative Folders/Records	1983-1994	9.1 Cumulative Folders	Turns 22	January 1, 2020	
					3 Years After		
4	SF-004	1960-1979 Birth Year A-Z Student Cumulative Folders/Records	1960-1979	9.1 Cumulative Folders	Student Turns 22	January 1, 2005	
7	31-004	1500-1575 Birth Tear A-2 Student Cumulative Folders/Necords	1300 1373	3.1 Camarative Forders		January 1, 2003	
					3 Years After Student		
5	SF-005	1994-1996 Birth Year A-Z Student Cumulative Folders/Records	1994-1996	9.1 Cumulative Folders	Turns 22	January 1, 2022	
					3 Years After		
_	05 :		40	040 1	Student		
6	SF-452	1995 Birth Year A-Ba Student Cumulative Folders/Records	1995	9.1 Cumulative Folders	Turns 22	January 1, 2021	
					3 Years After		
7	SF-453	1995 Birth Year Bb-Bro Student Cumulative Folders/Records	1995	9.1 Cumulative Folders	Student Turns 22	January 1, 2021	
						·	
					3 Years After Student		
8	SF-454	1995 Birth Year Brp-Cl Student Cumulative Folders/Records	1995	9.1 Cumulative Folders	Turns 22	January 1, 2021	
					3 Years After		
9	SF-455	1995 Birth Year Cm-Di Student Cumulative Folders/Records	1995	9.1 Cumulative Folders	Student Turns 22	January 1, 2021	
	31-433	1999 Birth Fear Cin-bi Student Camulative Folders/ Necords	1933	3.1 Camalative Folders		January 1, 2021	
					3 Years After Student		
10	SF-456	1995 Birth Year Dj-E Student Cumulative Folders/Records	1995	9.1 Cumulative Folders	Turns 22	January 1, 2021	
					3 Years After		
					Student		
11	SF-457	1995 Birth Year F-G Student Cumulative Folders/Records	1995	9.1 Cumulative Folders	Turns 22	January 1, 2021	
					3 Years After		
12	SF-458	1995 Birth Year H-Hof Student Cumulative Folders/Records	1995	9.1 Cumulative Folders	Student Turns 22	January 1, 2021	
					3 Years After		
					Student		
13	SF-459	1995 Birth Year Hog-J Student Cumulative Folders/Records	1995	9.1 Cumulative Folders	Turns 22	January 1, 2021	
					3 Years After		
14	SF-460	1995 Birth Year K-La Student Cumulative Folders/Records	1995	9.1 Cumulative Folders	Student Turns 22	January 1, 2021	
	200	January Court		2.2 222.0070 7 070070		, 1, 2021	
					3 Years After Student		
15	SF-461	1995 Birth Year Lb-Mc Student Cumulative Folders/Records	1995	9.1 Cumulative Folders	Turns 22	January 1, 2021	
					3 Years After		
16	SE 463	1995 Birth Voor Md N Student Computation Folders/Decords	1005	0.1 Cumulativa Faldara	Student	January 1, 2024	
16	SF-462	1995 Birth Year Md-N Student Cumulative Folders/Records	1995	9.1 Cumulative Folders	Turns 22	January 1, 2021	
					3 Years After Student		
17	SF-463	1995 Birth Year O-Pe Student Cumulative Folders/Records	1995	9.1 Cumulative Folders	Turns 22	January 1, 2021	
					3 Years After		
					Student		
18	SF-464	1995 Birth Year Pf-Ro Student Cumulative Folders/Records	1995	9.1 Cumulative Folders	Turns 22	January 1, 2021	
					3 Years After		
19	SF-465	1995 Birth Year Rp-Ste Student Cumulative Folders/Records	1995	9.1 Cumulative Folders	Student Turns 22	January 1, 2021	
	355	and the roll of the second sec	1555	2.2 24.114.00.70 1 010013		, 1, 2021	
					3 Years After Student		
20	SF-466	1995 Birth Year Stf-U Student Cumulative Folders/Records	1995	9.1 Cumulative Folders	Turns 22	January 1, 2021	

Count	Box Number	Contents	Year	Schedule Designation	Guidelines	Eligible for Destruction	Actual Date of Destruction
					3 Years After Student		
21	SF-467	1995 Birth Year V-We Student Cumulative Folders/Records	1995	9.1 Cumulative Folders	Turns 22	January 1, 2021	
					3 Years After		
22	SF-468	1995 Birth Year Wf-Z Student Cumulative Folders/Records	1995	9.1 Cumulative Folders	Student Turns 22	January 1, 2021	
23	SF-469	1996 Birth Year A-Bl Student Cumulative Folders/Records	1996	9.1 Cumulative Folders	3 Years After Student Turns 22	January 1, 2022	
24	SF-470	1996 Birth Year Bm-Ch Student Cumulative Folders/Records	1996	9.1 Cumulative Folders	3 Years After Student Turns 22	January 1, 2022	
25	SF-471	1996 Birth Year Ci-Em Student Cumulative Folders/Records	1996	9.1 Cumulative Folders	3 Years After Student Turns 22	January 1, 2022	
26	SF-472	1996 Birth Year En-F Student Cumulative Folders/Records	1996	9.1 Cumulative Folders	3 Years After Student Turns 22	January 1, 2022	
					3 Years After		
27	SF-473	1996 Birth Year G Student Cumulative Folders/Records	1996	9.1 Cumulative Folders	Student Turns 22	January 1, 2022	
28	SF-474	1996 Birth Year H Student Cumulative Folders/Records	1996	9.1 Cumulative Folders	3 Years After Student Turns 22	January 1, 2022	
29	SF-475	1996 Birth Year L-Kn Student Cumulative Folders/Records	1996	9.1 Cumulative Folders	3 Years After Student Turns 22	January 1, 2022	
30	SF-476	1996 Birth Year Ko-L Student Cumulative Folders/Records	1996	9.1 Cumulative Folders	3 Years After Student Turns 22	January 1, 2022	
					3 Years After	, , , , , , , ,	
31	SF-477	1996 Birth Year M Student Cumulative Folders/Records	1996	9.1 Cumulative Folders	Student Turns 22	January 1, 2022	
32	SF-478	1996 Birth Year N-Ph Student Cumulative Folders/Records	1996	9.1 Cumulative Folders	3 Years After Student Turns 22	January 1, 2022	
33	SF-479	1996 Birth Year Pi-Sa Student Cumulative Folders/Records	1996	9.1 Cumulative Folders	3 Years After Student Turns 22	January 1, 2022	
34	SF-480	1996 Birth Year Sb-Sz Student Cumulative Folders/Records	1996	9.1 Cumulative Folders	3 Years After Student Turns 22	January 1, 2022	
35	SF-481	1996 Birth Year T-Wa Student Cumulative Folders/Records	1996	9.1 Cumulative Folders	3 Years After Student Turns 22	January 1, 2022	
					3 Years After		
36	SF-482	1996 Birth Year Wb-Z Student Cumulative Folders/Records	1996	9.1 Cumulative Folders	Student Turns 22	January 1, 2022	
					3 Years After Student		
37	SF-483	1997 Birth Year A-Buc Student Cumulative Folders/Records	1997	9.1 Cumulative Folders	Turns 22	January 1, 2023	
38	SF-484	1997 Birth Year Bud-De Student Cumulative Folders/Records	1997	9.1 Cumulative Folders	3 Years After Student Turns 22	January 1, 2023	
39	SF-485	1997 Birth Year Df-F Student Cumulative Folders/Records	1997	9.1 Cumulative Folders	3 Years After Student Turns 22	January 1, 2023	
					3 Years After Student		
40	SF-486	1997 Birth Year G-Ha Student Cumulative Folders/Records	1997	9.1 Cumulative Folders	Turns 22  3 Years After	January 1, 2023	
41	SF-487	1997 Birth Year Hb-Ki Student Cumulative Folders/Records	1997	9.1 Cumulative Folders	Student Turns 22	January 1, 2023	

Count	Box Number	Contents	Year	Schedule Designation	Guidelines	Eligible for Destruction	Actual Date of Destruction
					3 Years After		
42	SF-488	1997 Birth Year Kj-L Student Cumulative Folders/Records	1997	9.1 Cumulative Folders	Student Turns 22	January 1, 2023	
42	31-400	1997 Birth real KJ-L Student Cumulative Folders/Records	1997	9.1 Cultidiative Folders	101115 22	January 1, 2023	
43	SF-489	1997 Birth Year M Student Cumulative Folders/Records	1997	9.1 Cumulative Folders	3 Years After Student Turns 22	January 1, 2023	
					3 Years After Student		
44	SF-490	1997 Birth Year N-Pri Student Cumulative Folders/Records	1997	9.1 Cumulative Folders	Turns 22	January 1, 2023	
					3 Years After Student		
45	SF-491	1997 Birth Year Prj-R Student Cumulative Folders/Records	1997	9.1 Cumulative Folders	Turns 22  3 Years After	January 1, 2023	
					Student		
46	SF-492	1997 Birth Year S-Sta Student Cumulative Folders/Records	1997	9.1 Cumulative Folders	Turns 22	January 1, 2023	
					3 Years After		
47	SF-493	1997 Birth Year Stb-Wa Student Cumulative Folders/Records	1997	9.1 Cumulative Folders	Student Turns 22	January 1, 2023	
	31 433	1337 Birth real 3tb Wa stadent edinarative rolders/necords	233,	312 cumulative i olucio		Junuary 1, 2023	
					3 Years After Student		
48	SF-494	1997 Birth Year Wb-Z Student Cumulative Folders/Records	1997	9.1 Cumulative Folders	Turns 22	January 1, 2023	
				9.11 Counsellors' Reports 9.1.2 Educational Psychologist's Reports 9.1.4 Speech & Language Pathologist's Reports Occupational Therapists' Reports	3 Years After Student		
49	SS-01	1985-1994 Student Services Files	1985-1994	Third Party Reports	Turns 22	January 1, 2020	
50	SS-02	1991-1995 Student Services Files	1991-1995	9.11 Counsellors' Reports 9.1.2 Educational Psychologist's Reports 9.1.4 Speech & Language Pathologist's Reports Occupational Therapists' Reports Third Party Reports	3 Years After Student Turns 22	January 1, 2021	
51	SS-03	1995-1997 Student Services Files	1995-1997	9.11 Counsellors' Reports 9.1.2 Educational Psychologist's Reports 9.1.4 Speech & Language Pathologist's Reports Occupational Therapists' Reports Third Party Reports	3 Years After Student Turns 22	January 1, 2023	
52	SS-04	1989-1994 Student Services Files	1989-1994	9.11 Counsellors' Reports 9.1.2 Educational Psychologist's Reports 9.1.4 Speech & Language Pathologist's Reports Occupational Therapists' Reports Third Party Reports	3 Years After Student Turns 22	January 1, 2020	
				9.11 Counsellors' Reports 9.1.2 Educational Psychologist's Reports 9.1.4 Speech & Language Pathologist's Reports Occupational Therapists' Reports	3 Years After Student		
53	SS-05	1982-1990 Student Services Files	1982-1990	Third Party Reports	Turns 22	January 1, 2016	
E4	55.06	1990 1997 Student Services Files	1000 1007	9.11 Counsellors' Reports 9.1.2 Educational Psychologist's Reports 9.1.4 Speech & Language Pathologist's Reports Occupational Therapists' Reports Third Barth Reports	3 Years After Student	January 1, 2022	
54	SS-06	1990-1997 Student Services Files	1990-1997	Third Party Reports	Turns 22	January 1, 2023	
				9.11 Counsellors' Reports 9.1.2 Educational Psychologist's Reports 9.1.4 Speech & Language Pathologist's Reports Occupational Therapists' Reports	3 Years After Student		
55	SS-61	L-P 1994 Student Services Files	1994	Third Party Reports	Turns 22	January 1, 2020	
	65.6	ASSES A CONTRACTOR OF THE STATE	100-	9.11 Counsellors' Reports 9.1.2 Educational Psychologist's Reports 9.1.4 Speech & Language Pathologist's Reports Occupational Therapists' Reports	3 Years After Student		
56	SS-64	1995 A-Ca Student Services Files	1995	Third Party Reports  9.11 Counsellors' Reports  9.1.2 Educational Psychologist's Reports	Turns 22  3 Years After	January 1, 2021	
				9.1.4 Speech & Language Pathologist's Reports Occupational Therapists' Reports	Student		
57	SS-65	1995 Cb-Do Student Services Files	1995	Third Party Reports	Turns 22	January 1, 2021	
				9.11 Counsellors' Reports 9.1.2 Educational Psychologist's Reports 9.1.4 Speech & Language Pathologist's Reports Occupational Therapists' Reports	3 Years After Student		
58	SS-66	1995 Dp-He Student Services Files	1995	Third Party Reports	Turns 22	January 1, 2021	

Count	Box Number	Contents	Year	Schedule Designation	Guidelines	Eligible for Destruction	Actual Date of Destruction
F0	55 67	1005 Hf   Student Canicae Files	1005	9.11 Counsellors' Reports 9.1.2 Educational Psychologist's Reports 9.1.4 Speech & Language Pathologist's Reports Occupational Therapists' Reports	3 Years After Student	January 1, 2021	
59 60	SS-67 SS-68	1995 Hf-J Student Services Files  1995 K-M Student Services Files	1995 1,995	Third Party Reports  9.11 Counsellors' Reports  9.1.2 Educational Psychologist's Reports  9.1.4 Speech & Language Pathologist's Reports Occupational Therapists' Reports Third Party Reports	3 Years After Student Turns 22	January 1, 2021 January 1, 2021	
61	SS-69	1995 N-R Student Services Files	1995	9.11 Counsellors' Reports 9.1.2 Educational Psychologist's Reports 9.1.4 Speech & Language Pathologist's Reports Occupational Therapists' Reports Third Party Reports	3 Years After Student Turns 22	January 1, 2021	
62	SS-70	1995-S-V Student Services Files	1995	9.11 Counsellors' Reports 9.1.2 Educational Psychologist's Reports 9.1.4 Speech & Language Pathologist's Reports Occupational Therapists' Reports Third Party Reports	3 Years After Student Turns 22	January 1, 2021	
63	SS-71	1995 W-Z Student Services Files	1995	9.11 Counsellors' Reports 9.1.2 Educational Psychologist's Reports 9.1.4 Speech & Language Pathologist's Reports Occupational Therapists' Reports Third Party Reports	3 Years After Student Turns 22	January 1, 2021	
64	SS-72	1996 A-C Student Services Files	1996	9.11 Counsellors' Reports 9.1.2 Educational Psychologist's Reports 9.1.4 Speech & Language Pathologist's Reports Occupational Therapists' Reports Third Party Reports	3 Years After Student Turns 22	January 1, 2022	
65	SS-73	1996 D-Fo Student Services Files	1996	9.11 Counsellors' Reports 9.1.2 Educational Psychologist's Reports 9.1.4 Speech & Language Pathologist's Reports Occupational Therapists' Reports Third Party Reports	3 Years After Student Turns 22	January 1, 2022	
66	SS-74	1996 Fp-G Student Services Files	1996	9.11 Counsellors' Reports 9.1.2 Educational Psychologist's Reports 9.1.4 Speech & Language Pathologist's Reports Occupational Therapists' Reports Third Party Reports	3 Years After Student Turns 22	January 1, 2022	
67	SS-75	1996 H-J Student Services Files	1996	9.11 Counsellors' Reports 9.1.2 Educational Psychologist's Reports 9.1.4 Speech & Language Pathologist's Reports Occupational Therapists' Reports Third Party Reports	3 Years After Student Turns 22	January 1, 2022	
68	SS-76	1996 K-L Student Services Files	1996	9.11 Counsellors' Reports 9.1.2 Educational Psychologist's Reports 9.1.4 Speech & Language Pathologist's Reports Occupational Therapists' Reports Third Party Reports	3 Years After Student Turns 22	January 1, 2022	
69				9.11 Counsellors' Reports 9.1.2 Educational Psychologist's Reports 9.1.4 Speech & Language Pathologist's Reports Occupational Therapists' Reports Third Party Reports	3 Years After Student		
	SS-77	1996 M-O Student Services Files	1996	9.11 Counsellors' Reports 9.1.2 Educational Psychologist's Reports 9.1.4 Speech & Language Pathologist's Reports Occupational Therapists' Reports	3 Years After Student	January 1, 2022	
70	SS-78 SS-79	1996 P-SI Student Services Files  1996 Sm-Wh Student Services Files	1996	Third Party Reports  9.11 Counsellors' Reports  9.1.2 Educational Psychologist's Reports  9.1.4 Speech & Language Pathologist's Reports Occupational Therapists' Reports Third Party Reports	3 Years After Student Turns 22	January 1, 2022	
72	SS-80	1996 Wi-Z Student Services Files	1996	9.11 Counsellors' Reports 9.1.2 Educational Psychologist's Reports 9.1.4 Speech & Language Pathologist's Reports Occupational Therapists' Reports Third Party Reports	3 Years After Student Turns 22	January 1, 2022	

Count	Box Number	Contents	Year	Schedule Designation	Guidelines	Eligible for Destruction	Actual Date of Destruction
				9.11 Counsellors' Reports 9.1.2 Educational Psychologist's Reports 9.1.4 Speech & Language Pathologist's Reports Occupational Therapists' Reports	3 Years After Student		
73	SS-81	1997 A-Be Student Services Files	1997	Third Party Reports	Turns 22	January 1, 2023	
				9.11 Counsellors' Reports 9.1.2 Educational Psychologist's Reports 9.1.4 Speech & Language Pathologist's Reports Occupational Therapists' Reports	3 Years After Student		
74	SS-82	1997 Bf-Cam Student Services Files	1997	Third Party Reports	Turns 22	January 1, 2023	
75	SS-83	1997 Can-E Student Services Files	1997	9.11 Counsellors' Reports 9.1.2 Educational Psychologist's Reports 9.1.4 Speech & Language Pathologist's Reports Occupational Therapists' Reports Third Party Reports	3 Years After Student Turns 22	January 1, 2023	
76	SS-84	1907 E. Ha Student Sonicos Filos	1997	9.11 Counsellors' Reports 9.1.2 Educational Psychologist's Reports 9.1.4 Speech & Language Pathologist's Reports Occupational Therapists' Reports Third Party Reports	3 Years After Student	January 1, 2022	
76	33-84	1997 F-He Student Services Files	1997	inira Party Reports	Turns 22	January 1, 2023	
77	SS-85	1997 Hf-La Student Services Files	1997	9.11 Counsellors' Reports 9.1.2 Educational Psychologist's Reports 9.1.4 Speech & Language Pathologist's Reports Occupational Therapists' Reports Third Party Reports	3 Years After Student Turns 22	January 1, 2023	
78	SS-86	1997 Lb-Man Student Services Files	1997	9.11 Counsellors' Reports 9.1.2 Educational Psychologist's Reports 9.1.4 Speech & Language Pathologist's Reports Occupational Therapists' Reports Third Party Reports	3 Years After Student Turns 22	January 1, 2023	
79	SS-87	1997 Mao-No Student Services Files	1997	9.11 Counsellors' Reports 9.1.2 Educational Psychologist's Reports 9.1.4 Speech & Language Pathologist's Reports Occupational Therapists' Reports Third Party Reports	3 Years After Student Turns 22	January 1, 2023	
80	SS-88	1997 Np-P Student Services Files	1997	9.11 Counsellors' Reports 9.1.2 Educational Psychologist's Reports 9.1.4 Speech & Language Pathologist's Reports Occupational Therapists' Reports Third Party Reports	3 Years After Student Turns 22	January 1, 2023	
81	SS-89	1997 Q-Sa Student Services Files	1997	9.11 Counsellors' Reports 9.1.2 Educational Psychologist's Reports 9.1.4 Speech & Language Pathologist's Reports Occupational Therapists' Reports Third Party Reports	3 Years After Student Turns 22	January 1, 2023	
82	SS-90	1997 Sb-Sz Student Services Files	1997	9.11 Counsellors' Reports 9.1.2 Educational Psychologist's Reports 9.1.4 Speech & Language Pathologist's Reports Occupational Therapists' Reports Third Party Reports	3 Years After Student Turns 22	January 1, 2023	
83	SS-91	1997 T Student Services Files	1997	9.11 Counsellors' Reports 9.1.2 Educational Psychologist's Reports 9.1.4 Speech & Language Pathologist's Reports Occupational Therapists' Reports Third Party Reports	3 Years After Student	January 1, 2023	
0.5	33-31	asset i statem services i nes	1331	9.11 Counsellors' Reports 9.1.2 Educational Psychologist's Reports 9.1.4 Speech & Language Pathologist's Reports	Turns 22  3 Years After Student	January 1, 2023	
84	SS-92	1997 U-Z Student Services Files	1997	Occupational Therapists' Reports Third Party Reports	Turns 22	January 1, 2023	
85	FINANCE-3	Ashley Park School Financials	2014-2015	1.5.1 Bank Statements 1.1 Accounts Payable	7 Years	January 1, 2023	
86	FINANCE-7	Oman School Financials 2012-2013	2012-2013	1.5.1 Bank Statements 1.1 Accounts Payable	7 Years	January 1, 2021	
87	FINANCE - 58	Purchase Card Statements	2012-2013	1.1 Accounts Payable	7 Years	January 1, 2021	
88	FINANCE - 71	Bank Deposits	2013-2014	1.5.3 Bank deposits	7 Years	January 1, 2022	
89	FINANCE-72	Bank Deposits	2014-2015	1.5.3 Bank deposits 1.2 Account Receivable 1.11	7 Years	January 1, 2023	
90	FINANCE - 76	Accounts Receivable/GST returns	2012-2013	Good & Servies Tax Returns  1.2 Account Receivable 1.11	7 Years	January 1, 2021	
91	FINANCE - 77	Accounts Receivable/GST returns	2013-2014	Good & Servies Tax Returns  1.2 Account Receivable 1.11	7 Years	January 1, 2022	
92	FINANCE - 78	Accounts Receivable/GST returns	2014-2015	Good & Servies Tax Returns 1.13.3 General Journal 1.8	7 Years	January 1, 2023	
93	FINANCE-80	Journal Entries/Charitable receipts	2014-2015	Charitable Organization returns	7 Years	January 1, 2023	

Count	Box Number	Contents	Year	Schedule Designation	Guidelines	Eligible for Destruction	Actual Date of Destruction
94	EINIANICE 91	Bank Reconciliation/Bank statements/US bank	2014 2015	1.5.1 Bank Statements 1.5.5	7 Voors	January 1 2022	
94	FINANCE-81	reconcilation/SGF	2014-2015	Bank Reconciliations 1.13.3 General Journal 1.8	7 Years	January 1, 2023	
				Charitable Organization returns 1.4			
95	FINANCE-82	Charitable Donation Receipts/Audit Binders/ Taxes	2012-2013	Annual Audit files	7 Years	January 1, 2021	
		Bank Reconciliation/Journal Entries/Tax binders-Municipal		1.5.5 Bank Reconciliations		•	
96	FINANCE -85	Tax Statements	2011-2012	1.13.3 General Journal	7 Years	January 1, 2021	
		Payroll reports/Bank Transmission reports/ MEPP/STF June					
		2013-Aug. 2013 2012-					
		2013 SSBA Billings 2012-		1 13 F Daywell Laywool/Degister			
97	FINANCE-90	2013 ROE's	2012-2013	1.13.5 Payroll Journal/Register 5.12 Records of Employment	7 Years	January 1, 2021	
98		Bank Statements	2006-2014	1.5.1 Bank Statements	7 Years	January 1, 2021	
- 50		Sum ottacinents	2000 2011	1.13.3 General Journal 1.8	7 10015	34114di y 2) 2022	
99	FINANCE - 101	Charitable Receipts/Journal Entries	2013-2014	Charitable Organization returns	7 Years	January 1, 2022	
100	FINANCE - 102	Audit/Tax binders/SGF Reviews	2013-2014	1.4 Annual Audit Files	7 Years	January 1, 2022	
101	AP2010-20	Accounts payable	2009-2010	1.1 Accounts Payable	7 years	January 1, 2018	
102	AP2014-01	Accounts payable	2014	1.1 Accounts Payable	7 years	January 1, 2022	
103	AP2014-02	Accounts payable	2014	1.1 Accounts Payable	7 years	January 1, 2022	
104	AP2014-03	Accounts payable	2014	1.1 Accounts Payable	7 years	January 1, 2022	
105 106	AP2014-04	Accounts payable	2014 2014	1.1 Accounts Payable	7 years	January 1, 2022	
106	AP2014-05 AP2014-06	Accounts payable Accounts payable	2014	1.1 Accounts Payable 1.1 Accounts Payable	7 years 7 years	January 1, 2022 January 1, 2022	
107	AP2014-06 AP2014-07	Accounts payable	2014	1.1 Accounts Payable  1.1 Accounts Payable	7 years	January 1, 2022	
109	AP2014-08	Accounts payable  Accounts payable	2014	1.1 Accounts Payable	7 years	January 1, 2022	
110	AP2014-09	Accounts payable	2014	1.1 Accounts Payable	7 years	January 1, 2022	
111	AP2014-10	Accounts payable	2014	1.1 Accounts Payable	7 years	January 1, 2022	
112	AP2014-11	Accounts payable	2014	1.1 Accounts Payable	7 years	January 1, 2022	
113	AP2014-12	Accounts payable	2014	1.1 Accounts Payable	7 years	January 1, 2022	
114	AP2014-13	Accounts payable	2014	1.1 Accounts Payable	7 years	January 1, 2022	
115	AP2014-14	Accounts payable	2014	1.1 Accounts Payable	7 years	January 1, 2022	
116	AP2014-15	Accounts payable	2014	1.1 Accounts Payable	7 years	January 1, 2022	
117	AP2014-16	Accounts payable	2014	1.1 Accounts Payable	7 years	January 1, 2022	
118 119	AP2014-17 AP2014-18	Accounts payable	2014 2014	1.1 Accounts Payable	7 years	January 1, 2022	
120	AP2014-18 AP2014-19	Accounts payable Accounts payable	2014	1.1 Accounts Payable 1.1 Accounts Payable	7 years 7 years	January 1, 2022 January 1, 2022	
121	AP2014-19 AP2014-20	Accounts payable Accounts payable	2014	1.1 Accounts Payable	7 years	January 1, 2022	
122	AP2014-21	Accounts payable	2014	1.1 Accounts Payable	7 years	January 1, 2022	
123	AP2014-22	Accounts payable	2014	1.1 Accounts Payable	7 years	January 1, 2022	
124	AP2014-23	Accounts payable	2014	1.1 Accounts Payable	7 years	January 1, 2022	
125	AP2014-24	Accounts payable	2014	1.1 Accounts Payable	7 years	January 1, 2022	
126	AP2014-25	Accounts payable	2014	1.1 Accounts Payable	7 years	January 1, 2022	
127	AP2014-26	Accounts payable	2014	1.1 Accounts Payable	7 years	January 1, 2022	
128	AP2014-27	Accounts payable	2014	1.1 Accounts Payable	7 years	January 1, 2022	
129	AP2014-28	Accounts payable	2014	1.1 Accounts Payable	7 years	January 1, 2022	
130 131	AP2014-29	Accounts payable	2014	1.1 Accounts Payable	7 years	January 1, 2022	
131	AP2014-30 AP2014-31	Accounts payable Accounts payable	2014 2014	1.1 Accounts Payable 1.1 Accounts Payable	7 years 7 years	January 1, 2022 January 1, 2022	
133	Ap2014-31 Ap2015-01	Accounts payable	2014	1.1 Accounts Payable  1.1 Accounts Payable	7 years	January 1, 2023	
134	Ap2015-01	Accounts payable  Accounts payable	2015	1.1 Accounts Payable	7 years	January 1, 2023	
135	Ap2015-03	Accounts payable	2015	1.1 Accounts Payable	7 years	January 1, 2023	
136	Ap2015-04	Accounts payable	2015	1.1 Accounts Payable	7 years	January 1, 2023	
137	Ap2015-05	Accounts payable	2015	1.1 Accounts Payable	7 years	January 1, 2023	
138	Ap2015-06	Accounts payable	2015	1.1 Accounts Payable	7 years	January 1, 2023	
139	Ap2015-07	Accounts payable	2015	1.1 Accounts Payable	7 years	January 1, 2023	
140	Ap2015-08	Accounts payable	2015	1.1 Accounts Payable	7 years	January 1, 2023	
141	Ap2015-09	Accounts payable	2015	1.1 Accounts Payable	7 years	January 1, 2023	
142	Ap2015-10	Accounts payable	2015	1.1 Accounts Payable	7 years	January 1, 2023	
143 144	Ap2015-11 Ap2015-12	Accounts payable Accounts payable	2015 2015	1.1 Accounts Payable 1.1 Accounts Payable	7 years 7 years	January 1, 2023 January 1, 2023	
144	Ap2015-12 Ap2015-13	Accounts payable	2015	1.1 Accounts Payable  1.1 Accounts Payable	7 years 7 years	January 1, 2023	
146	Ap2015-13	Accounts payable  Accounts payable	2015	1.1 Accounts Payable	7 years	January 1, 2023	
147	Ap2015-15	Accounts payable	2015	1.1 Accounts Payable	7 years	January 1, 2023	
148	Ap2015-16	Accounts payable	2015	1.1 Accounts Payable	7 years	January 1, 2023	
149	Ap2015-17	Accounts payable	2015	1.1 Accounts Payable	7 years	January 1, 2023	
150	Ap2015-18	Accounts payable	2015	1.1 Accounts Payable	7 years	January 1, 2023	
151	Ap2015-19	Accounts payable	2015	1.1 Accounts Payable	7 years	January 1, 2023	- <u>-</u> -
152	Ap2015-20	Accounts payable	2015	1.1 Accounts Payable	7 years	January 1, 2023	
153	Ap2015-21	Accounts payable	2015	1.1 Accounts Payable	7 years	January 1, 2023	
154	Ap2015-22	Accounts payable	2015	1.1 Accounts Payable	7 years	January 1, 2023	
155 156	Ap2015-23 Ap2015-24	Accounts payable Accounts payable	2015 2015	1.1 Accounts Payable 1.1 Accounts Payable	7 years	January 1, 2023 January 1, 2023	
156	Ap2015-24 Ap2015-25	Accounts payable Accounts payable	2015	1.1 Accounts Payable  1.1 Accounts Payable	7 years 7 years	January 1, 2023 January 1, 2023	
131	Uh5013-53	necounts payable	2013	1.1 Accounts Fayable	, years	January 1, 2023	